



MEETING MINUTES
AUGUST 11TH 2022
Fair – July 16-23, 2022

Meeting was called to order at 7:02 PM by President Donald Blackburn. In addition to Blackburn, those in attendance were:

Stacey Etchemendy – Member
Nick Ladd- Member
Mandy Jones- Secretary
Janelle Moore – Fair Manager
Guests – Alex Smith, Kenzie Mares

- I. Minutes from last meeting *Board Secretary: Mandy Jones*

Minutes had been distributed by email. Mandy reviewed minutes. Stacey moved to approve the minutes as distributed. Nick 2nd the motion which carried.

- II. Treasurer update *Treasurer: Janelle Moore*
- a. Current account balances
Operating Account Balance: \$38,475.00
Market Sale Account Balance: \$161,368.00
1. Bills to approve –
- | | |
|----------------|------------|
| a. Dr Peasley | \$1,000.00 |
| b. JZ internet | \$120.00 |
| c. Amazon | \$265.00 |
2. Deposits – See attached Treasures report

Stacey presented update on buckles and requested additional \$2500.00 for buckles. A discussion was held on Geek Squad automatic payment for \$488.93 Nick is looking into this. All receipts are to be presented to Janelle to turn into Dolly for payment. Nick made a motion to approve the above bills as presented and reimbursements, in addition to approving and filing the treasurers report for audit. Stacey 2nd, motion carried.

- III. Fair Manager update – Janelle gave review on County Fair and discussion was had on superintendents' roles and job description, market sale on things that worked and things that we could change for next year. Don and Janelle had a meeting with commissioners. She is working to complete buyers list, thank you notes, static awards.
- IV. Update from 4-H Educator – None
- V. Update from Douglas FFA – None
- VI. Update from Glenrock FFA – None

Old Business

- VII. Market Sale Committee
 - a. Kenzie Mares gave update on Market Sale; a review was had and ideas were discussed for next year on ways to set up, Clean up, and processing procedures.
 - b. Committee member recap, Kenzie and Don will be reaching out to a people in the community to see if they are interested in joining committee.

- VIII. Event Overview
 - a. Tractor Pull, had great success and they have reached out to Nick to have a two-day event next year. We will work with Courtney to see if we can book the silver arena Saturday.
 - b. Gymkhana was put on very well, we look forward to having it next year and ideas were discussed to incorporate it into the County Fair.
 - c. Family Fun Night- was great success bring in a lot of community participation.
 - d. Bronc Riding- Ran very smooth and a huge success. The event was aired on TV.
 - e. Concert- Mark Wills people enjoyed the concert; a discussion was held on how to get more attendance.
 - f. Ranch Rodeo, Alex was present and gave update, was successful with audience and contestants. Janelle will meet with Alex to order buckles.

- IX. Awards
 - a. Stacey gave an update on buckles, they have not shipped yet, she plans to have a day to hand them out at the office.
 - b. Janelle received Dog show awards. She is also working on Static Jackets.

New Business

- I. Fair Board Professional development, a meeting was held with County Commissioners attended by Don and Jenelle. A discussion was held on training for the board. Yellow Horse presented 6 hours of training for \$1260.00. Stacey made a motion to approve \$1260.00 to Yellow Horse Consulting for board training, Nick 2nd, motion carried.
- II. Market Sale Checks, a discussion was held, we do not have 80% of the Market Sale income so we will look at account next meeting to see if we can release checks.
- III. The meeting was adjourned at 9:16 PM. Next meeting will be Thursday September 1, 2022, 7:00pm at the Wyoming State Fair Board room.

- IV. Executive session – None